

# GCBA Board Meeting

January 23, 2019

*Berea Library*

Start Time: 7:05 PM

Adjourned: 8:55 PM

## Attending:

Annette Birt-Clark

Allyson May

Brett May

Larry Kelly

Carl Schiller

Janice Maund

Stephanie Sadlon (Director of Field Day & Guest)



The Berea Community Learning Garden representative did not show up. We unfortunately postponed our discussion until a representative can be present. Larry will follow up.



Recognition of the need to find and assign a one-year Director seat assignment. Board members were encouraged to make recommendations to the president at their earliest convenience.



Some discussion re: the 2019 Membership Renewal Form. Annette will check with the GCBA Insurance Company re: a blanket waiver of liability for the future. However, this year it was not an option. Waiting on clarification of the need and legality of the waiver form from the insurance carrier.



Discussion of the 2019 Beginner Beekeeping Classes procedure. There will be three stations to process the February 6<sup>th</sup> class. **ALL OFFICERS SHOULD ARRIVE NO LATER THAN 6:00 PM.**

### **Station #1: PRE-REGISTRATION – MEMBERSHIP RENEWAL – ATTENDANCE**

(Janice and Jackie Kelly)

This station will ONLY manage pre-registration attendance and membership renewals. A petty cash envelope will be provided by the Treasurer to provide change. It should be returned to the Treasurer at the end of the evening. This station will be positioned at the **FIRST TABLE.**

### **Station #2: NEW REGISTRATION FOR THE 2019 BEEKEEPING CLASS**

(Brett & Allyson May)

This station will ONLY manage NEW REGISTRATIONS. A petty cash envelope will be

provided by the Treasurer to provide change and should be returned at the end of the evening. All new students MUST completely fill out the class form and sign the waiver of liability. Forms and pens will be provided by Janice. Please note on the form whether the participant paid cash or check. If the student wishes to include the cost of the text book along with the fee, he/she will receive a “paid book” ticket to redeem at Station #3. Please note on the form if the book was included (especially if they are paying cash).

This station will be positioned at the **SECOND TABLE**.

**Station #3: BOOK TABLE**

(Larry Kelly)

This station will ONLY sell the class textbooks. A petty cash envelope will be provided by the Treasurer to provide change. It should be returned to the Treasurer at the end of the evening. “Paid Book” tickets will be treated the same as cash. Books should be given to the new students first. Membership should be encouraged to wait for the second shipment of books to arrive.

This station will be positioned at the **THIRD TABLE**.

**50/50 AND SPECIAL RAFFLE TABLE (INSIDE THE MEETING ROOM)**

(Carl Schiller)

A petty cash envelope will be issued to Carl by the Treasurer to provide change. It will remain in his possession until the end of the fiscal year when it will be returned to the Treasurer. Carl will need two (2) separate envelopes to keep the raffle money separated for accounting purposes. Those funds (and tickets) will be submitted to the Treasurer after each meeting.



Other topics discussed included: the need to order additional course books (50 +15 for CBG) which Annette will handle (approved unanimously by the board); the process of signing and distributing completion certificates (the president will sign the certificates at each class to be distributed at the final class graduation); the possibility of accessing some OSBA apiary diagnostic kits for free (Allyson will follow up with OSBA); and the importance of tracking attendance and outcomes of the new and old membership.



The GCBA Library is up and running well. Suggestions were taken for expansion materials.



Discussion of developing “back up plans” in case of unforeseen lateness or absence. Nothing

conclusively decided. Will be addressed at the next board meeting.



Brett continues to monitor the bylaw revision committee. Hope to vote on the new bylaws before the bee season gets in full swing.



2019 GCBA Budget will be voted on at the next board meeting.



Storage facilities are still being investigated.



Sale of the GCBA extractor is continuing with negotiations. The purchase of smaller extractors is postponed until the sale of the large club extractor is completed.



The Orange Senior Center has requested a speaker for their meeting. If anyone is interested in doing this, please contact Annette.



The youth scholarship winner, Lily Erickson, was unanimously approved. Larry will inform the winner and her parents of the decision and upcoming class dates.



Facebook is currently being administered by Brenda Theurer. It is very difficult to contact her. Allyson is currently the administrator and will investigate how many editors can be appointed.



Membership appreciation was addressed by Janice. It was suggested that concurrent with this year's theme of "Responsible Beekeeping in the Urban Environment" that it would be beneficial to distribute NON-GMO seeds to the membership for planting in various parts of the urban landscape (to provide more nutrition for the bees and other pollinators) attached to a thank you card (with planting instructions) at the March or April GCBA monthly meeting. Approved.



Stephanie discussed the following field day topics:

1. Box lunches: Panera - \$10 each; Boca Loco - \$8 each; and Subway - \$6.50 each. Larry will approach a new venue called "The Lazy Bee" that will open in February to inquire on their prices and availability to cater the field day.
2. All box lunches must be pre-ordered and pre-paid. Members may also bring their own lunch.
3. Cost of the field day was decided to be \$10 pre-registered and \$12 at the door with lunch being separately paid.
4. Children 16 and under will be free with a paid adult.

5. Registration will be at 8:00 AM; program at 9:00 AM concluding at 3:00 PM.
6. Field Day Flyer will be submitted for review within the next week or so once the program information is confirmed.
7. The Farm Bureau will be contacted as a sponsor by Annette and Stephanie. They usually contribute \$1,000 each year to the field day.
8. The following hands-on activities were discussed: making a follower board (Rick); doing a split demo in the bee yard; drone marking and extracting honey.
9. Donation letters will be mailed out to the major catalogue dealers. Stephanie will send the letter to Janice who will mail it out.