

## GCBA Board Meeting Minutes

*March 28, 2018*

### **In Attendance:**

Allyson May                      Tony Indovina                      Janice Maund                      Gary Laisy  
Larry Theurer                      Annette Birt Clark                      Stephanie Sadlon

Meeting called to order: 6:45 PM

Meeting dismissed: 9:05 PM



Janice presented a written/oral report on the GCBA participation at the Westlake “Rain & Garden Show” at Crocker Park (attached). Larry notified the board that he presented a beginning beekeeper talk at the Westlake Library that had been planned in October, 2017. Larry informed the board that he and Brenda will be presenting at the Marymount Hospital event on April 16<sup>th</sup> as beekeepers not in official capacity as GCBA. He did offer to pass out GCBA trifolds promoting the club. There followed a brief discussion of the importance both legally and professionally of training potential volunteers to avoid club liability. Annette volunteered to develop additional literature for distribution and also to contact an attorney to clarify club liability for what a volunteer might say. It was decided to participate at the May 6<sup>th</sup> Polish Festival despite a \$20 registration fee.

**Motion:** *GCBA should participate in the May 6<sup>th</sup> Polish Festival and pay the \$20 registration fee.* Motion by Janice. Second by Larry. **Passed.**



Larry expressed concerns about publishing the club financials. Discussion followed.

**Motion:** *GCBA no longer publish financials in the GCBA newsletter but said financial information will be made available at the GCBA general meetings and/ or at GCBA board meetings and/ or upon request by any club member.* Motion by Larry. Second by Allyson. **Passed.**



Brief discussion of resignations of Mark & Mike and the impact on GCBA bank account (Mike was the second signature on the checking account) and on the upcoming GCBA May 19<sup>th</sup> Field Day.

Allyson May will become the new second signature at the bank. A letter to that effect will be given to Tony and Allyson as required by the bank along with a copy of the minutes to verify the transition decision. Tony will check with the bank re: the procedure to put two signatures on the savings account for security reasons.

Larry clarified that (as the barn manager) GCBA was only responsible for the 8 foot table, a 10 x 10 area and the extractor room. The Farm Bureau (Dennis Eck) was responsible for all other cleaning and set up. Help is welcome but not necessary. Building access is Monday through Friday from 7:00 AM – 3:30 PM. Larry will provide Dennis' phone number.



Gary announced that he had set up GCBA as a non-profit with GFS so that we do not have to pay taxes on any future food purchase.



Bylaw revisions/additions were reviewed by everyone present. It was agreed to add the following language under the finance section:

“The annual audit must be completed by the last day of February and presented at the March GCBA Board Meeting and presented to the general membership at the GCBA April Meeting.”



Discussion on the development of a mobile library to include beekeeping magazines, books and DVDs. It was decided to get a

committee established and have a trial period to determine if it is used by the membership.

**Motion:** *GCBA will designate \$250 as a starting budget to create a mobile library, purchase a rolling box and create a volunteer committee from club members to be responsible and manage the materials under established guidelines from the GCBA Board.* Motion by Tony. Second by Allyson. **Passed.**



Discussion re: current state of the Cuyahoga County Fairgrounds Apiary (CCF). Current two hives and observation window hive have died. CCF plans on replacing the bees. GCBA can establish up to 4 additional hives in the apiary in 2018. Annette will purchase a touch screen lock to secure the apiary gate.

**Motion:** *GCBA will establish a teaching apiary of up to 4 hives (with complete setups, 3gallon hive top feeders and associated equipment) at the CCF Apiary for 2018 with guidelines for maintenance to be established by the GCBA Board.* Motion by Tony. Second by Allison. **Passed.**



Polite request from Annette that every board member send apiary ideas to her for consolidation before the April board meeting.



Discussion of ongoing field day progress by Stephanie. Flyer has been sent out already.

**Motion:** *May 19<sup>th</sup> Field Day cost will be \$5 for preregistration and \$10 on the day of the event. Children under 16 are free with a paid adult.* Motion by Annette. Second by Allyson. **Passed.**

Admission will be free for volunteers that set up on Friday and/or are assigned by Stephanie to tasks on the day of the event. Stephanie will check to see if she can gain access on Thursday for setup.

A sponsorship letter to the Farm Bureau is needed. Annette has a copy of last year's letter and will forward it to Janice so that she can type up the letter and mail it out.

Anita Cook, Organization Director, Cuyahoga County Farm Bureau,  
8460 Ridge Road, North Royalton, Ohio 44133-1855 (440) 877-0706

We will need a waiver for field day participants. Next year Annette is checking into a waiver that is built into the membership renewal/application.



Stephanie discussed the audit report. Errors (lack of receipts in some instances and missing information in the board minutes) were discussed. Stephanie will make corrections and send it out to board members.



WVIZ may have cancelled the annual auction this year. If this is the case the beehive and equipment already purchased for that event will be repurposed at the CCF/GCBA Teaching Apiary. All agreed.



Tony reported that he paid \$1157 for the annual club insurance; \$433 to the Farm Bureau and \$135 to Queenright for new bees. Checkbook balance: \$4251.16.

Tony read aloud a text message from Phil Bartosh and submitted his dated (as of March 29<sup>th</sup>) resignation letter. He agreed to assist in the transition to a new Treasurer.



Larry submitted his resignation letter.

**Motion:** *Move to accept Larry and Tony's resignations. Motion by Janice. Seconded by Gary. Passed.*

**Motion:** *Adjourn.* Motion by Janice. Seconded by Tony. **Passed.**

Approved On: \_\_\_\_\_